

**NOTICE TO COMPLAINANT OF
LICENSING COMPLAINT INVESTIGATION (For Unlicensed Facilities)**

Re:

Dear

Thank you for bringing the above-named program/facility to the attention of the Department of Children and Family Services. Based upon your allegations, a licensing complaint investigation of the program/facility was conducted, and,

- ☐ the program/facility is exempt from licensure under the Child Care Act of 1969 [225 ILCS 10]. This means that the owner/operator of the program/facility is not required to obtain a license from the Department of Children and Family Services in order to operate this program/facility.
- ☐ the program/facility is subject to licensure under the Child Care Act of 1969. This means that the owner/operator of the program/facility must obtain a permit or license from the Department of Children and Family Services in order to operate this program/facility.

Please report additional allegations if any arise in the future.

Licensing Representative